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Harrison Public Library  
2 Bruce Avenue  
Harrison, NY 10528  
(914) 835-0324  
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February 22, 2013

Mayor Ronald Belmont and  
Members of the Town/Village Board  
Town/Village of Harrison  
1 Heineman Place  
Harrison, New York 10528

Re: 2013 Harrison Public Library Proposed Capital Budget

Dear Mayor and Members of the Board:

Attached please find for your review the 2013 Harrison Public Library Proposed Capital Budget. These capital budget items are needed to prevent further deterioration of the buildings used by the Harrison Public Library and to insure continued efficient and safe delivery of services to Library patrons. Once these improvements are implemented they will help lower future costs of operations.

This Capital Budget supports a variety of maintenance and replacement initiatives above and beyond normal day-to-day maintenance which the Library endeavors to provide as part of its operating budget. As you will see, these initiatives are important to protect citizens using the Library facilities as well as to maximize the useful life of the buildings. Please note that, given the existing financial landscape, we have proposed only those items we feel are essential at this time.

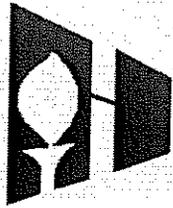
Since there is an on-going discussion about the future funding of improvements to the Halperin Building, this request includes items only for the West Harrison branch building. Our request is based on a professional inspection of the facility with priorities recommended by the Library Board of Trustees in consultation with staff. Copies of the inspection reports are enclosed for you and are being provided to the town engineer.

The Harrison Library Board of Trustees and I deeply appreciate your continued support of the Harrison Public Library. We are available to discuss this budget proposal at any time you wish.

Respectfully submitted,

Galina Chernykh,  
Library Director

Enclosures: Capital Budget Summary, West Harrison Branch Inspection Report



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Cc: Maureen MacKenzie, Comptroller

**Proposed 2013 Capital Budget - West Harrison Branch**

Priority	Project	Description of the Project	Estimated Cost
1	Water heater replacement	1989 gas water heater is well beyond life expectancy.	\$2,200.00
2	HVAC replacement  Flat roof replacement	1988 HVAC is beyond life expectancy.  Near end of life expectancy; source of many leaks into interior of building.	\$14,800.00  \$48,880.00  NB: We expect approval of a NYS grant for \$34,590 for this project contingent on town funds paying the balance.
3	Gas hot water boiler pipes repair; Gas steam boiler pipes and radiators repair  Chimney and vent seal	Pipes and radiators: numerous leaking valves and vents.  Improper seal where metal vent enters chimney. Can cause hazardous emissions to enter the building. Increased fire hazard.	\$5,000.00
4	Damaged gutters replacement  Roof drainage/downspouts repair; Need for window wells	Gutters are common reasons for leakage. Chance of water damage to contents, finishes and/or structure.  Disconnected downspouts, discharge below grade. Causes of leaking.	\$15,000.00
5	Soffits and fascia repair  Brick facade repair  Weep holes repair	Fascia boards are damaged, allowing moisture to enter interior walls.  Mortar deterioration. Weakened structure, chance of structural movement.  Missing weep holes. Chance of water damage to contents, finishes and structure, material deterioration.	\$25,000.00
	<b>Total HWE</b>		<b>\$76,290.00</b> (net of state grant)